



Sparks Juniors Netball Club Constitution

1. The Club shall be called Sparks Juniors Netball Club.
2. The Club will be affiliated to Middlesex County of the All England Netball Association Ltd.
3. **Aims & Objectives**

To promote the personal development for all club members, participants, volunteers and officials of The Club in relation to netball and, where appropriate, provide routes to opportunities to enhance and increase individual skills.

The aims and objectives of The Club shall be to:

- Promote netball and The Club within the local community
- Offer coaching and competitive opportunities in netball
- Manage training sessions
- Ensure a duty of care to all members of The Club
- Provide all its services in a way that is fair to everyone
- Ensure that all present and future members receive fair and equal treatment.

4. **Membership**

- 4.1 The Club shall consist of the officers and the members.
- 4.2 Membership of The Club shall be open, and not unreasonably restricted on the grounds of sex, race or of political, religious or other opinions to any person in the area prepared to accept and support the objectives of The Club. No club member, participant, volunteer or official will receive less favourable treatment on the grounds of gender, marital status, social class, colour, race, ethnic origin, creed or disability, or will be disadvantaged by conditions or requirements which cannot be shown to be relevant to their participation in The Club.
- 4.3 In accepting membership a person agrees to abide in the constitution of The Club and the rulings of the club Management Committee, and deemed to accept the code of conduct.
- 4.4 Members will be enrolled in one of the following categories:
 - Full member
 - Volunteer member
 - Junior member
- 4.5 Members may resign from membership at any time by giving notice to the Club Secretary.

5. **Membership Fees.**

- 5.1 Membership fees shall be stipulated by the Management Committee
- 5.2 Fees will be paid termly or annually in advance
- 5.3 The Management Committee may decide upon other charges or subscriptions at its discretion.

6. Officers

- 6.1 The officers of The Club shall be: Chair, Secretary, Treasurer, Club Safeguarding Officer, and any other relevant position.
- 6.2 These officers shall hold for a period of 12 months, being elected annually at the Club AGM. All Officers shall retire annually but shall be eligible for re-appointments.
- 6.3 Any casual vacancy occurring may be filled by the Management Committee.
- 6.4 The Management Committee will be responsible for disciplinary hearings of members who infringe The Club's rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7. Management Committee

- 7.1 The Club will be managed through the Management Committee consisting of: Chair, Secretary, Treasurer and any other co-opted members. Only these posts will have the right to vote at meetings of the Club Committee.
- 7.2 Meeting of the Management Committee shall be convened by the Secretary and the Committee shall meet as required but not less than 3 times a year.
- 7.3 The quorum for the transaction of business at Management Committee meetings shall be 3.
- 7.4 Every decision at a meeting of the Management Committee shall be determined by a majority vote of the members present and every voting member having one vote. In the event of an equality of votes the Chair of the meeting shall have a casting vote.
- 7.5 The Management Committee may delegate some or all of its powers and decision making to a sub-committee. Any sub-committee must act only in accordance within the authority delegated to it by the Management Committee.
- 7.6 The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

8. Finance

- 8.1 All monies raised by or on behalf of the club shall be applied to further the objects of The Club and for no other purpose.
- 8.2 All club monies will be banked in an account held in the name of the club.
- 8.3 The club Treasurer will be responsible for the finances of The Club.
- 8.4 The financial year of The Club will end on 31 August.
- 8.5 A statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.
- 8.6 Any cheques drawn against club funds should hold the signatures of the Treasurer plus one other officer.

- 8.7 The annual accounts will be reviewed by a person who is independent of the club and is not the Club Treasurer.

9. Annual General Meeting and other Meetings

- 9.1 Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 28 clear days' notice to be given to all members.
- 9.2 The AGM will receive a report from officers of the Management Committee and a statement of the accounts.
- 9.3 Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.
- 9.4 Elections of officers are to take place at the AGM.
- 9.5 All members shall be entitled to vote at general meetings of The Club and shall have equal voting rights.
- 9.6 The quorum for general meetings shall be 5 members.
- 9.7 An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary signed by not less than 15 members. The Management Committee shall have the power to call an EGM by decision of a simple majority of its members. The EGM should be held within 21 days of receipt of a valid requisition.

10. Voting Procedures

- 10.1 Each member shall be entitled to one vote.
- 10.2 A motion shall be carried by a single majority of those present and voting, except when the motion is a constitutional amendment which shall require a two thirds majority.
- 10.3 The Chair shall have a casting vote in addition to a deliberative vote.

11. Property and Staff

- 11.1 Responsibility for all property owned by The Club and for the employment of any paid staff and volunteers rests with the Management Committee.

12. Discipline and Appeals

- 12.1 Sparks N.C. adopt the England Netball Code of Conduct. All members of The Club will adhere to the guidelines within. The Management Committee shall have the power to take disciplinary action against any member and shall have the authority to terminate the membership of any member guilty of conduct deemed to be a detriment to the Club.
- 12.2 There shall be the right of appeal to the Management Committee, against any decision made by an officer of the Club
- 12.3 The appeal shall normally be considered within 14 days of it being received by the Secretary.

13. Dissolution Procedures

- 13.1 A resolution to dissolve The Club can only be passed at an AGM or EGM through a majority vote of the membership.

- 13.2 In the event of dissolution, any assets of the club that remain will become the property of England Netball.

14. Review of the Constitution.

- 14.1 The constitution shall be reviewed on a yearly basis.
- 14.2 The constitution will only be changed through agreement by majority vote at an AGM or EGM.
- 14.3 Additions to, or alterations of the constitution shall be submitted to the Secretary not less than 21 days before the date of the AGM or EGM, or with a request for a special meeting of Club members. No resolution involving an amendment to the constitution may be proposed or amended from the floor of a meeting.
- 14.4 In the event of a proposal for amending the constitution being submitted, the Secretary shall inform the membership of the proposed motion not less than 14 days before the AGM.
- 14.5 Any alteration to the constitution shall require two-thirds majority of members present and voting.
- 14.6 In the event of any question or matter arising, which is not provided in the constitution, shall be dealt with by the Management Committee, whose decision shall be final.

Declaration

Sparks Netball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.